

## University of North Carolina Wilmington Division of Business Affairs

**Charles Maimone**  
Vice Chancellor for Business Affairs

Lynn Aycock  
Executive Assistant  
(910) 962-3067  
e-mail: aycockl

### FINANCE

Kay M. Ward  
Senior Associate VCBA  
(910) 962-3383 e-mail: wardk

- Capital Budgeting
- Banner Finance
- Divisional Admin. Policies & Procedures
- Risk Management

Jan Riemersma  
Controller  
(910) 962-3227  
e-mail: lionj

- Payroll
- General Ledger
- Cash Mgt. / Allotment
- Chart of Accounts
- Collections
- Accounts Payable
- Travel
- Financial Accounting
- Contract & Grant Billing
- Tax Compliance

Dan Geddie  
Assistant Controller  
(910) 962-3144  
e-mail: geddiel

- External Reporting
- Debt Service
- Tax Returns

Nadine Flint  
Dir. of Student Account Services  
(910) 962-7503  
e-mail: flintn

- Student Accounts
- Cashiers
- Perkins Loan
- Student Receivables/ Collections

Mary Forsythe  
Dir. of Purchasing  
(910) 962-3154  
e-mail: forsythem

- Procurement Card
- Order Supplies, Equipment, and Services
- Contract Administration
- Online Requisitions
- Agent for Key Largo Undersea Research Facility
- HUB Liaison
- Fixed Assets

Robert S. Russell  
Dir. of Budgets  
(910) 962-7540  
e-mail: russellrs

- University Budgets
- Departmental Budgets
- Position Control
- SRCI Budget Control
- Public Service Liaison
- Athletics Liaison

Carol Strickland  
Dir. of Financial Systems  
(910) 962-3856  
e-mail: stricklandc

- Systems Accounting
- Project Management
- Banner Finance / Banner HR
- e-Print
- Banner Project

### FACILITIES

David C. Girardot  
Associate VCBA - Facilities  
(910) 962-7612 e-mail: girardotd

- Long-Range Facilities Planning

Bill Graves  
Deputy AVCBA-Facilities  
(910) 962-3761  
e-mail: gravesb

- Repair and Renovation Program
- Project Budgeting (Capital)

Cheryl D. Sutton  
Special Assist. to the AVCBA-Facilities and HUB Coordinator  
(910) 962-7597  
e-mail: suttoncd

Tom Freshwater  
Dir. of Physical Plant  
(910) 962-7673  
e-mail: freshwaterert

- Facility Operations
- Facilities Maintenance
- Landscape Services
- Housekeeping
- Motor Pool Services
- Recycling

Ed Shuford  
Dir. of Project Management  
(910) 962-7968  
e-mail: shufordc

- Special Project Mgt.
- As-Built Drawings
- Quality Control
- Space Mgt. Support

Mark Morgan  
Dir. of Architectural & Construction Services  
(910) 962-3719  
e-mail: morgannm

- Capital Project Design
- Capital Project Planning
- Campus Master Planning
- Capital Projects
- Construction Mgt.
- Inspection
- Project Schedule

Jane Bailey  
Dir. of Facilities Administration  
(910) 962-3562  
e-mail: baileyj

- Departmental Accounting
- Utility Accounting
- Human Resources Liaison
- Facilities Budgets
- Customer Care
- Construction Invoices Processing

### BUSINESS SERVICES

Sharon H. Boyd  
Associate VCBA - Business Services  
(910) 962-3772 e-mail: boyds

- Emergency Management
- Division Web

Suzanne Helms  
Enterprise Risk Management Officer  
(910) 962-7351  
e-mail: helmss

- Licensing and Trademarks

Rita Gordon  
Dir. of Auxiliary Services  
(910) 962-3178  
e-mail: gordonr

- Bookstore
- Campus Dining
- ECOteal
- Motor Fleet Leasing
- Parking & Transportation
- Passport Acceptance Agency
- Printing Svcs. / Dittos / iPrint
- Seahawk Mail
- UNCW One Card / IDs
- Vending

Stan Harts  
Dir. of Environmental Health & Safety  
(910) 962-3108  
e-mail: hartss

- Emergency Mgt. Planning and Business Continuity
- Hazardous Waste Disposal
- Health and Workplace Safety
- Lab Safety / Environmental Programs
- Safety Training and Policy
- Sustainability
- Insurance and Loss Control
- Workers Comp. Investigations

Stanley Edwards  
Dir. Of Applications and Access Management  
(910) 962-3716  
e-mail: edwards

- Business Applications Development
- Server Administration
- Consulting and Software Evaluations
- Electronic Access Management Control
- Surplus Property
- Warehouse Services
- Moving Services

### UNIVERSITY POLICE

David Donaldson  
Chief of Police  
(910) 962-4018 e-mail: donaldsond

- Law Enforcement Accreditation

Major Robert L. Riley  
Assistant Chief of Police  
(910) 962-3185  
e-mail: riley

- Administrative Mgt.
- Police Operations and Procedures
- Critical Incident Response
- Criminal Justice Standards
- Strategic Planning
- Training
- Response Protocols
- Systems Administration

Captain Robert K. Moulton  
Patrol Div. Commander  
(910) 962-3136  
e-mail: moultonr

- Uniformed Patrol Operations
- Emergency & Tactical Response
- Crime Interdiction
- Traffic Enforcement & Collision Investigation
- Preliminary Response & Investigations
- Crime Prevention & Community Policing
- 24-hour Patrol
- Bike Squad
- Police & Community Networking (PAC'N)

Captain Cynthia Deacon  
Community Services Div. Commander  
(910) 962-2413  
e-mail: deaconc

- Crime Prevention & Programming
- RAD - Rape Aggression Defense
- Sexual Assault Education
- Dispatch Operations
- Special Event Planning & Mgt.
- Security Operations & Personnel
- Emergency Call Boxes
- Records and Criminal Justice Data Base Mgt.
- Marketing, Publications, and Web Site Management
- Crime Reporting Compliance Measures
- Criminal Justice Info. Networks

Captain Gunnar Matthews  
Investigations Div. Commander  
(910) 962-3187  
e-mail: matthewsg

- Follow-up & Major Crime Investigations
- Domestic Violence & Sexual Assault Investigation
- Case Management
- Trend Analysis
- Victim Liaison
- District Attorney Liaison
- Property Custodian
- Evidence Technician
- Internal Affairs

### ASSOCIATED ENTITIES/REAL ESTATE

Vacant  
Assistant VCBA - Associated Entities / Real Estate

- Endowments
- Foundations
- Associated Entities Finances
- Real Property
- Management Service Agreements
- Property Management

Roberta LaSure  
Foundation/Endowment Accountant  
(910) 962-2515  
e-mail: lasurer

- UNCW Foundation
- Endowments

Sonda Jensen  
Associated Entities Accountant  
(910) 962-3139  
e-mail: jensons

- UNCW Corporations
- Associated Entities
- UNCW Research Foundation

Sleve Pickard  
Real Estate Management  
(910) 962-2074  
e-mail: pickards

- Property Management
- Accounting for Real Property