

## APPLICATION: Travel for Graduate Students

Student's Name \_\_\_\_\_ Department \_\_\_\_\_

Name of Conference \_\_\_\_\_

Location of Conference \_\_\_\_\_

Dates of Travel \_\_\_\_\_ to \_\_\_\_\_

Title/Authors of Presentation/Project

(attach copy of abstract and acceptance, or copy of program)

Anticipated Budget (Itemize per diem, registration, transportation costs, etc. If students are travelling together in car, please note driver and passengers. Please include all costs, even if these will be covered by department or other source, but note that these costs are covered already.)

	Per Day	Total
Transportation		
Lodging		
Meals		
Registration		
Other (Itemize)		
	<b>Total Expenses:</b>	

Briefly describe the relationship of the conference to the applicant's academic/research program:

Signatures

Advisor \_\_\_\_\_ Grad. Coordinator. \_\_\_\_\_

**Graduate School**

Dean _____	Amount Approved _____
Date _____	

Travel and reimbursement of funds must be completed by June 30 of this academic year.

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