

**UNIVERSITY OF NORTH CAROLINA
WILMINGTON**

Office of the Registrar

**REQUEST TO PREVENT DISCLOSURE OF
DIRECTORY INFORMATION**

Under the provisions of the Family Educational Rights and Privacy Act of 1974, you have the right to have your “directory information” withheld. The items listed below are designated as “directory information” and may be released for any purpose at the discretion of the university.

Please consider very carefully the consequences having your “directory information” withheld. Should you decide to sign this form requesting the non-release of this “directory information,” any future requests for such information from non-institutional persons or organizations will be refused. The university will honor your request to withhold “directory information” but cannot assume responsibility to contact you for subsequent permission to release them. Regardless of the effect upon you, the university assumes no liability as a result of honoring your request that this information be withheld.

The university defines the following as “directory information”:

- Name
- Address
- Telephone number
- UNCW email address
- Student classification
- Major fields of study
- Participation in officially recognized activities & sports
- Weight, height, and date of birth of members of athletic teams
- Dates of attendance
- Degrees and awards received
- Place of birth
- The most recent previous educational agency or institution attended
- Membership in honorary societies
- Scholarships received
- Dean’s List honors
- Offices held
- Annual commencement program information

Please bring this form to the Office of the Registrar, along with valid photo identification, to indicate your request for the university not to disclose your “directory information.” This form must be signed in the presence of an Office of the Registrar staff member.

Date: _____ Student Name (Print): _____

Student ID #: _____ Signature: _____