

UNIVERSITY OF NORTH CAROLINA WILMINGTON

PERMISSION TO ENROLL EXPERIENTIAL EDUCATION COURSE

Student Name: _____ Student ID # _____ Student Email: _____ @uncw.edu Student Phone: _____ has permission to register for _____ 498 with _____ hours credit for the _____ semester. Faculty Supervisor's Name: _____ Email: _____ @uncw.edu Faculty Supervisor's ID: _____ UNCW Phone: _____

Location of internship: Agency Name _____ Agency Address _____ City _____ State _____ ZIP _____ Agency Supervisor's Name: _____ Agency Phone: _____ Email: _____ Student's Job Title: _____ Student's Signature: _____ Date: _____ Evidence of student liability insurance on file? _____ Carrier: _____ Initials

Learning Objectives

[Empty box for Learning Objectives]

How will the student's work during the internship be monitored and evaluated by the agency supervisor? (e.g., meetings with intern, checklists, informal reporting by co-workers, other)

[Empty box for Agency Supervisor Monitoring]

How will the student's work during the internship be monitored and evaluated by the faculty supervisor? (e.g., meetings with intern and/or agency supervisor, reports submitted by intern and agency supervisor, other)

[Empty box for Faculty Supervisor Monitoring]

List the intern's specific duties and/or responsibilities, required weekly hours at the agency.

[Empty box for Intern Duties]

List the reports and/or other assignments, designated meeting times with faculty supervisor, and method(s) for determining final grade.

[Empty box for listing reports and assignments]

Student meets minimum earned hours requirement? Yes No Initials: _____

Student meets minimum GPA requirement? Yes No Initials: _____

Approved:

Faculty Supervisor Date

Department Chair Date

Agency Supervisor Date

Dean Date

Form Routing:

1. Faculty Supervisor
2. Agency Supervisor
3. Department Chair
4. Academic Dean
5. Career Services (copy of form from Dean)
6. Registrar (list of students and classes from Dean)

Registrar's Office Only
 CRN _____
 Term _____
 Date _____
 Initials _____